

Exporting the Vision Navigation Chart and Project Detail to PDF

This guide provides a straightforward process for exporting the Vision Navigation Chart and Project Detail to PDF, ensuring you can easily share and present your project information. By following these simple steps, you can efficiently create professional-looking documents that enhance communication and documentation efforts.

1 Navigate to your Vision Navigation chart.

The screenshot displays the Vision Navigation software interface. On the left is a navigation sidebar with options like 'Sample VN', 'Vision Navigation Chart', 'Foundation', 'My Plan', 'Tile View', 'Classic View', 'Chart View', 'Whole Team Plan', 'Toolbox', 'Scoreboard', 'Personal Tools', 'Administration', and 'Help'. The main area shows a 'Strategic Initiatives' chart for the year 2021. The chart is divided into three sections: 'Consultant Network #113' (purple), 'Internal Improvements' (pink), and 'Customer Ordering System #135' (green). Each section contains a timeline of tasks with their completion dates. For example, in the 'Consultant Network' section, tasks include 'Consultant training & materials designed & produced #113' (09/30) and 'Legal agreements with consultants drafted & signed #113' (09/30). A 'Goals' sidebar on the right of each section indicates 'No goals'. The interface also includes a top navigation bar with 'PGS Production', a search bar, and an 'Export PDF' button.

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Click "Export PDF" in the top right corner to download a PDF version of your chart. The download will start automatically, and you can open the file using your usual method for accessing downloaded documents on your computer.

PGS Vision Navigation Sample

Vision Navigation ®

PGS Production

Showing vision chart for 2021 Users: [input]

+ Add New Category | Chart View: Yearly | Export PDF

Strategic Initiatives

Consultant Network #113

| | | | |
|--|-------|---|-------|
| Consultant training & materials designed & produced #113 | 09/30 | Consultant training scheduled & conducted #113 | 12/31 |
| Legal agreements with consultants drafted & signed #113 | 09/30 | Long-term, national marketing strategy drafted #113 | 12/31 |

Goals: No goals

Internal Improvements

Reporting Critical Data #129

| | | | |
|---|-------|--|-------|
| Instrument Panel training scheduled #129 | 03/31 | Instrument Panel training completed #129 | 06/30 |
| Instrument Panel/individual measures template constructed #129 | 09/30 | Regular Instrument Panel review/problem solving meeting established #129 | 12/31 |
| Data collection process initiated with initial data inserted into Instrument Panel #129 | 09/30 | | |

Goals: No goals

Customer Ordering System #135

Goals: No goals

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To download an individual project report, click "Project Detail" to open the drawer.

Vision Navigation ®

PGS Production

vision chart for 2021 Users: [input]

+ Add New Category | Chart View: Yearly | Export PDF

Strategic Initiatives

Consultant Network #113

| | | | |
|--|-------|---|-------|
| Consultant training & materials designed & produced #113 | 09/30 | Consultant training scheduled & conducted #113 | 12/31 |
| Legal agreements with consultants drafted & signed #113 | 09/30 | Long-term, national marketing strategy drafted #113 | 12/31 |

Goals: No goals

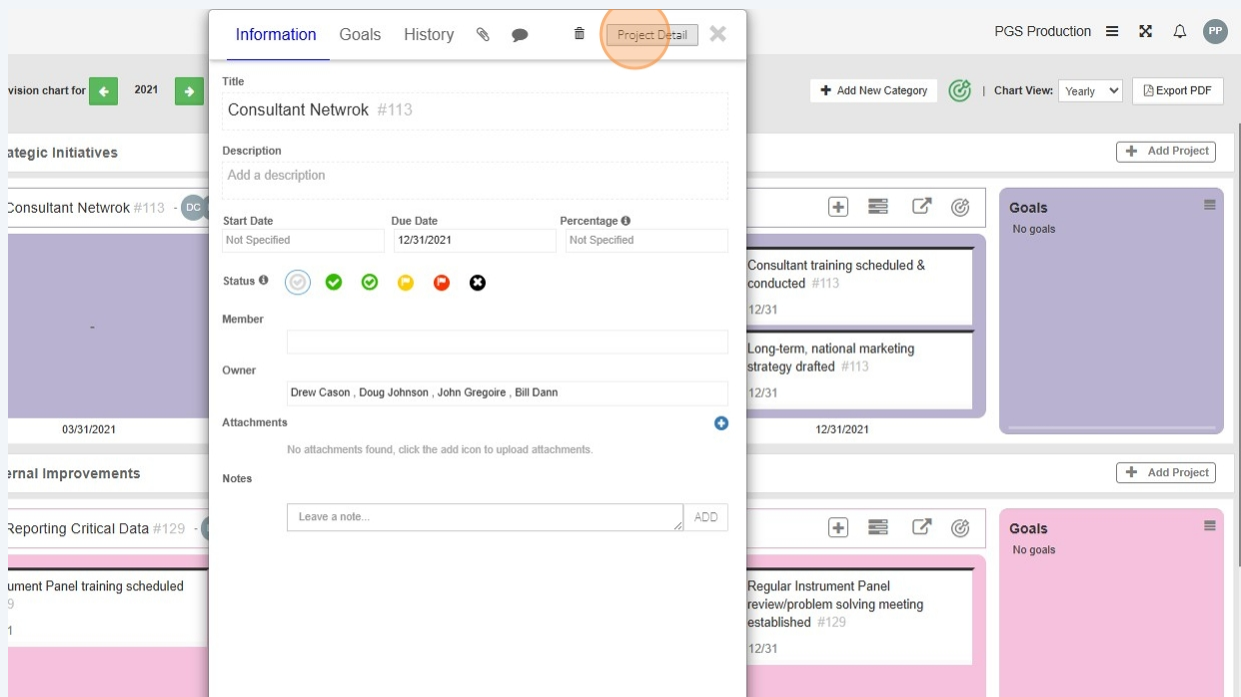
Internal Improvements

Reporting Critical Data #129

| | | | |
|---|-------|--|-------|
| Instrument Panel training scheduled #129 | 03/31 | Instrument Panel training completed #129 | 06/30 |
| Instrument Panel/individual measures template constructed #129 | 09/30 | Regular Instrument Panel review/problem solving meeting established #129 | 12/31 |
| Data collection process initiated with initial data inserted into Instrument Panel #129 | 09/30 | | |

Goals: No goals

4 Click "Project Detail"



5 Click "Export PDF" the download will start automatically, and you can open the file using your usual method for accessing downloaded documents on your computer.

