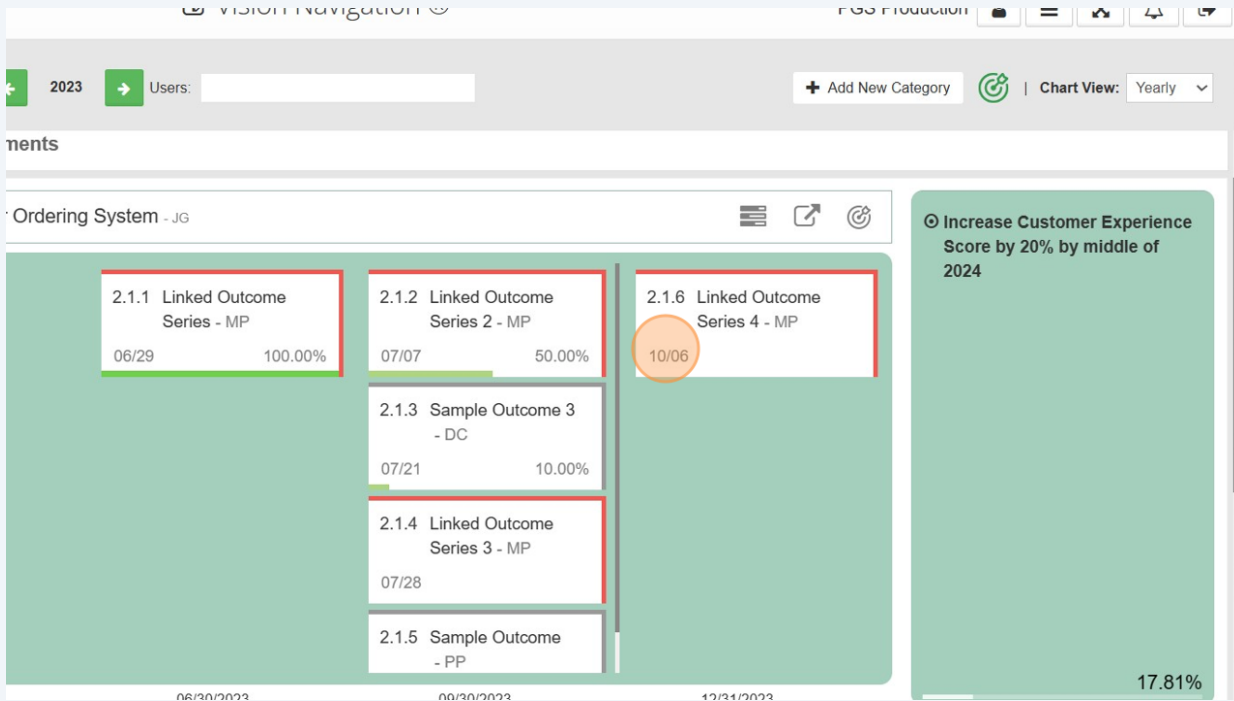


# How to View and Update Outcome Due Dates

This guide provides step-by-step instructions on how to view and update outcome due dates. It is useful for anyone who needs to manage and keep track of due dates for outcomes in their project.

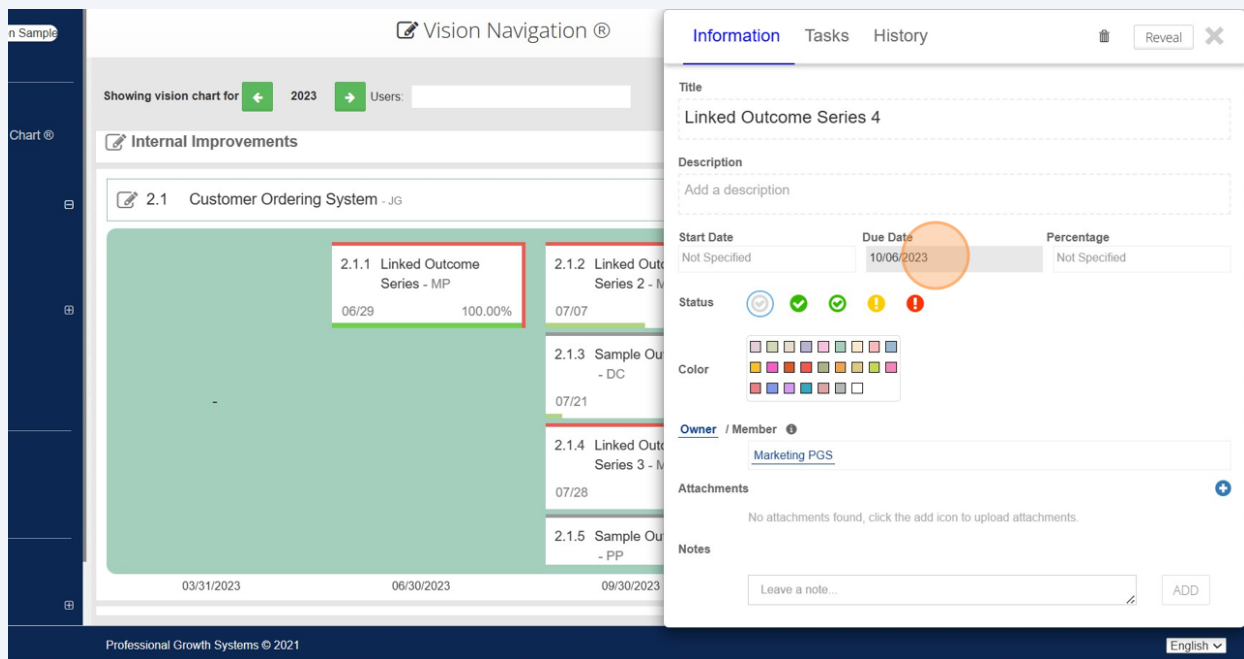
1

Due Dates are now visible in the bottom corner of each outcome, so you can quickly see when in the quarter this outcome needs to be completed.



2

Clicking on the outcome box will open outcome drawer where you can update the due date based on your current progress.



3

Once you select your new due date, it will automatically save. You may click the X in the top right corner to close the drawer.

